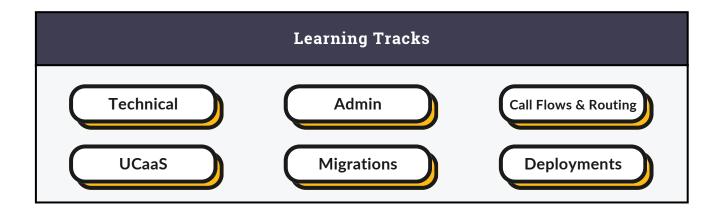
# Business Phone Number Carrier Migrations & Transfers



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## **Course Description**

Master the end-to-end process of completing phone number transfers (port requests) between carriers for business phone systems. Discover prerequisites, documentation and best practices to avoid costly rejection pitfalls. Equip yourself to be self-sufficient in handling this essential business communication process.





### Why This Course Matters

- Retain established business numbers and minimize downtime during service provider changes.
- Prevent service disruptions by understanding porting rules and required migration documentation.
- Ensure smooth cutovers through coordinated scheduling and clear communication practices.

#### Who Should Attend





IT administrators



Project managers & coordinators

# COURSE SYLLABUS

#### Course Overview

Plan, prepare & complete phone number transfers between carriers with confidence.

# Syllabus

- 1. Porting & Cutover Foundations
- 2. Company Inventory & Readiness Discovery
- 3. Carrier Documentation
- 4. Constraints
- 5. Project Planning & Governance
  - 6. Order Types & Submission Quality
    - 7. Rejections: Prevention & Remediation
    - 8. Pre-port Preparations
    - 9. Toll-Free & Mobility Porting
    - 10. SMS Text Messaging Service
    - 11. Cutover Strategy & Port Completion

### What You'll Learn

- Phone number porting processes
- 2 Key terminology
- Critical prerequisite gathering
- Timelines & project management
- Industry insider strategies and best practices

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