

Business Phone Number Carrier Migrations & Transfers



✉ hello@output.training
☎ (844) 3OUTPUT

Course Description

Master the end-to-end process of completing phone number transfers (port requests) between carriers for business phone systems. Discover prerequisites, documentation and best practices to avoid costly rejection pitfalls. Equip yourself to be self-sufficient in handling this essential business communication process.

Learning Tracks

Technical

Admin

Call Flows & Routing

UCaaS

Migrations

Deployments



Why This Course Matters

- Retain established business numbers and minimize downtime during service provider changes.
- Prevent service disruptions by understanding porting rules and required migration documentation.
- Ensure smooth cutovers through coordinated scheduling and clear communication practices.

Who Should Attend

Register Now



IT
administrators



Project managers
& coordinators

COURSE SYLLABUS

Course Overview

Plan, prepare & complete phone number transfers between carriers with confidence.

What You'll Learn

- 1 Phone number porting processes
- 2 Key terminology
- 3 Critical prerequisite gathering
- 4 Timelines & project management
- 5 Industry insider strategies and best practices

Syllabus

1. Porting & Cutover Foundations
2. Company Inventory & Readiness Discovery
3. Carrier Documentation
4. Constraints
5. Project Planning & Governance
6. Order Types & Submission Quality
7. Rejections: Prevention & Remediation
8. Pre-port Preparations
9. Toll-Free & Mobility Porting
10. SMS Text Messaging Service
11. Cutover Strategy & Port Completion

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